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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☑ Fire Drill – ***5 required** **Conduct one prior to 12/1***	☐ Standard
☐ Tornado (Take Shelter) Drill – ***2 required** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☑ Class Change
☐ Lock Down – ***3 required** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Wilde Elementary

Date of Drill 11-06-2017 Time drill was held 9:40

Exact time required to evacuate/shelter/secure 2 minutes

Total Participants 511

Remarks Drill went very well. Kids and staff got out of the building quickly and safely.

Total required drills complete to date 4 drills 3 fire

Name and title of person conducting drill Matthew A. Guinn

Signature of person conducting drill Matthew A. Guinn Digitally signed by Matthew A. Guinn Date: 2017.11.06 15:31:39 -05'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 11-06-2017

Submit Form